



Social Media Coordinator

DESCRIPTION

- Post event/registration info across all social media platforms
- Post event photos and videos event across all social media platforms
- Work with Board Marketing Committee to develop and curate engaging content for social media platforms.
- Collaborate with leadership to create and maintain a social media calendar
- Interact with users and respond to social media messages, inquiries, and comments

Volunteer Term: minimum 6 months

Average Weekly Commitment: 3 hours (6+ hours during event/registration weeks)

Reports to: Executive Director and Program Director